



Position: Program Director
Organization: Whidbey Watershed Stewards (WWS)
Location: Langley, Washington (Whidbey Island)
Application Deadline: Position will remain open until filled

Are you a creative, educationally minded leader with a strong commitment to the environment?

Do you value community partnerships and fostering connections with youth and adults?

Do you aspire to lead a small, dynamic organization that has deep roots in a caring, active community?

This may be the job for you:

Whidbey Watershed Stewards is seeking a dynamic leader with experience in and passion for community-based environmental education and a love for enriching experiences for all age levels. The Program Director works closely with a talented and youthful staff, an experienced Board of Directors, dedicated volunteers, and community partners. This is an opportune time to join our small team. Building on WWS's legacy for innovative programming and partnerships, the Program Director will help shape the future of WWS as we further develop our programs.

We are seeking an individual with educational skills in group instruction for K-12 grades (certification desirable) and experience in curriculum and program development and administration. The ideal candidate will also have skills in fund raising including grant seeking, writing and management; staff and volunteer management, daily program management, budgeting and record keeping.

The Program Director is hired and evaluated by the WWS Board of Directors and works with the Board to develop the organization and its programs. The Program Director supervises and evaluates program staff and works with them to ensure successful volunteer involvement. The Program Director position is seasonally flexible with a work schedule up to 40 hours per week.

For a job description and job requirements, see the WWS website at: <https://whidbeywatersheds.org/>

Term: Seasonally flexible work schedules up to 40 hours per week.

Based on plans, we anticipate the position will involve 1400-1900 hours annually

Starting Salary: \$24-\$26 per hour depending on experience

Desired Start Date: Summer 2022

The position will remain open until filled.

How to Apply: Qualified candidates are invited to submit the following materials by July 30, 2022:

1. Cover letter (including email and phone number) **2. Current Resume** **3. Three references.**

Email: Send PDF file as attachment, subject line "Program Director" to board.whidbeywatersheds@gmail.com.

Mail: send all documents to: Whidbey Watershed Stewards, PO Box 617, Langley, WA 98260

You will receive an email response confirming that your application has been received.

We are grateful for the expression of interest and time in apply to this posting.

Questions regarding the position, may be directed to board.whidbeywatersheds@gmail.com.